

FileShare Portal

To access File Share, please go to <https://www.clmcpa.com/>, scroll to the bottom and click on the File Share Log In icon.

If this is a new user, then they are required to click on Register



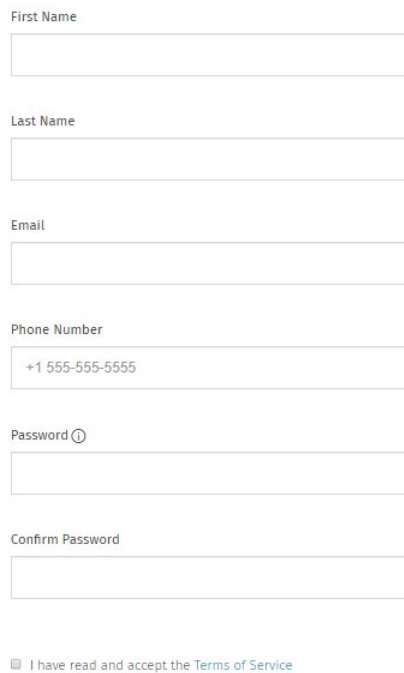
The image shows a registration form with two input fields: "Email Address" and "Password". Below these fields are three buttons: "Register", "Reset Password", and "Log In". A black arrow points from the text above to the "Register" button.

Email Address

Password

Register Reset Password Log In

This will prompt the user to enter their information (example below). The user must click on the Terms of Service to accept. Then click the Register button. Once this is complete a notification will come directly to me for approval. The user will receive an authorization email once they have been accepted.



The image shows a registration form with the following fields and example text:

First Name

Last Name

Email

Phone Number
+1 555-555-5555

Password ⓘ

Confirm Password

I have read and accept the [Terms of Service](#)

UPLOADING FILES

Now, the user can login and Upload/Download Files.

Now the user has the capability to Receive/View Sent Files and Upload Files.



DOWNLOADING FILES

